

Important Notice: New Financial Reconciliation Process

The Financial Reconciliation process has been changed, Transfer of Value (ToV or Sunshine Reporting), Program Summary Reporting and Financial Reconciliation is required for all applications with a support dollar amount of >\$5000.00.

For applications supported for <\$5000.00, only ToV and program summary reporting is required. NO financial reconciliation is needed.

Transfer of Value Reporting: Required on all grants that have programs with reportable spend

Financial Reconciliation: Requires the 10 Budget expense categories to be reconciled to the programs actual costs. Receipts for the programs actual expenses are NO longer required to be uploaded into the grant portal, but they must be retained for a period of 6 years in the event of an audit.

Program Summary Reporting: Requires submission of a summary report detailing the program outcomes and completion of the program questions within the grant portal.

Please email questions to MEDSCICOMMOps.US@boehringer-ingenelheim.com