

FAQ

Will my current (and already submitted) applications be available in Lectrona?

Only active applications will be in Lectrona (Lectrona). Previously closed applications will not be in Lectrona.

How do I access Lectrona?

You will receive an email with login instructions when Lectrona is ready.

How do I register in Lectrona?

Your introductory email will have steps on how to register in Lectrona.

Who can I contact for technical questions (e.g. login, registration, etc.) for VisionTracker?

Please send an email to MEDSCICOMMOps.US@boehringer-ingelheim.com with any questions.

How do I access or make an update to my existing grants?

You can access your existing grants in READ-ONLY mode (able to be accessed but not modified or deleted). Please email any updates to existing grants to MEDSCICOMMOps.US@boehringer-ingelheim.com. For Medical Education grants, please submit a Program Change of Scope form and Budget Template

Will I have access to closed grants I have previously submitted?

You can access your closed grants in READ-ONLY mode in VisionTracker. Only your active grants will be transitioned to Lectrona. VisionTracker will be decommissioned by the end of Q4 2019.

If I am an existing applicant, will I need to set up a new profile in Lectrona?

If you have an active grant, you will not require a new profile. If you do not have an active grant, please setup a new profile in Lectrona.

What happens if I try to register with a different email address than used in a previous application? Will I still be able to access past applications?

If you register with a different email than the email of the ACTIVE grant, you will not have access to that grant. If your email needs to be updated for an ACTIVE grant, please email MEDSCICOMMOps.US@boehringer-ingelheim.com with the Grant # (i.e. ME201922345)

What if I don't remember the email address I used to register in VisionTracker?

Please send an email request to MEDSCICOMMOps.US@boehringer-ingelheim.com with the Grant #.

Will I need to create a password in Lectrona?

Yes

What information will I need to provide in order to set up a profile in Lectrona?

Lectrona will prompt you with all the required information needed to set up a profile.

How do I reconcile grants that have a scheduled end date during the transition period from VisionTracker to Lectrona?

To reconcile a completed grant, please request a Financial and Program Outcomes Form from MEDSCICOMMOps.US@boehringer-ingelheim.com.

Will I still receive payments during the transition period?

Once you complete the Financial Outcomes & Program Outcomes Form, payment will be processed, if applicable. For medical education financial reconciliation, please complete the Financial and Program Outcomes form. For IIS, please submit invoices to MEDSCICOMMOps.US@boehringer-ingelheim.com. Payments will be processed during the transition period.